

18-10<sup>TH</sup> Meeting of the Board  
Regular Meeting and Public Hearing  
8:30 a.m., Tuesday, May 1, 2018

(NOTE: PLEASE TURN OFF OR MUTE ALL ELECTRONIC DEVICES)

FINAL AGENDA

1. Public hearing for consideration of comments and suggestions concerning the following request of the City of Mobile for reclassification under Rule 10.18 of Pamela Rooks, Community Resources Officer, part-time to permanent full-time, effective at the beginning of the next pay period, May 12, 2018.
2. Public hearing for consideration of comments and suggestions concerning the following request of the Mobile Housing Board for the adoption of Salary Grade 9, \$2,330.56 - \$3,725.75, for the classification of Fiscal Clerk I.
3. If Item Two is approved, the Mobile Housing Board requests approval for the creation of one (1) position of Fiscal Clerk I.
4. Public hearing for consideration of comments and suggestions concerning the following requests of the Water Works & Sewer Board of the City of Prichard:
  - (A) Adoption of the attached specification for the classification of Customer Service and Billing Supervisor,
  - (B) Adoption of Salary Grade 14, \$3,289.18 - \$5,258.25, for the classification of Customer Service & Billing Supervisor.
5. If Item Four is approved, the Water Works and Sewer Board of the City of Prichard requests approval for the creation of two (2) positions of Customer Service and Billing Supervisor.
6. Have the Board set a date for a public hearing for consideration of comments and suggestions concerning the following requests of the Strickland Youth Center:
  - (A) Amendment of the attached specification for the classification of Food Service Worker,
  - (B) Amendment of Salary Grade 5, \$1,778.34 - \$2,842.94, to Salary Grade 6, \$1,868.37 - \$2,986.86, for the classification of Food Service Worker,
  - (C) Amendment of the attached specification, in title and body, for the classification of Food Service Supervisor-Strickland to Food Service Supervisor,
  - (D) Amendment of Salary Grade 12, \$2,512.75 - \$4,017.00, to Salary Grade 14, \$2,773.60 - \$4,434.02, for the classification of Food Service Supervisor,
  - (E) Adoption of the attached specification for the classification of Food Service Assistant Supervisor,
  - (F) Adoption of Salary Grade 10, \$2,276 - \$3,639.20, for the classification of Food Service Assistant Supervisor.

7. Have the Board set a date for a public hearing for consideration of comments and suggestions concerning the adoption of the proposed budget for the Mobile County Personnel Board for fiscal year 2018-2019 beginning October 1, 2018.
8. The City of Saraland requests approval for the abolishment of the following positions and classifications:
  - (A) Assistant Sewer Superintendent,
  - (B) Chaplain,
  - (C) City Council Aide,
  - (D) Lift Station Mechanic,
  - (E) Pool Guard,
  - (F) Sewer Superintendent,
  - (G) Treatment Plant Operator I,
  - (H) Treatment Plant Operator II,
  - (I) Treatment Plant Operator III,
  - (J) Security Guard.
9. The Mobile Area Water and Sewer System requests approval for an extension of the Injured with Pay for Charles Benning, Jr., Crew Chief, for the period of March 9, 2018 through April 24, 2018. Mr. Benning exhausted his 1,040 hours on December 23, 2016.
10. The Director reports approval of the following special merit increases:
  - (A) 5% special merit increase for Kathy Couey, Recreation Superintendent for the City of Chickasaw. Ms. Couey works tireless hours, seven days per week, with many innovative and new events and programs to ensure the senior citizens and other citizens of Chickasaw have a first-class recreation program. She is a long-time and dedicated employee to the City of Chickasaw.
  - (B) 10% special merit increase for Michael England, Lift Station Mechanic for the Utilities Board of the City of Chickasaw. Because of additional responsibilities added over the past six years, Mr. England provides service, maintenance, and testing of generators, pumps, filtering system(s), and departmental water well systems. Mr. England works on-call and after hours, weekends, and holidays, anytime as needed.
  - (C) 5% special merit increase for Herbert McGuire, Athletic Field Attendant I for the City of Chickasaw. Mr. McGuire goes above his normal duties and works closely with the Chickasaw City School System and Assistant to the Chickasaw Senior Adult Program, performs maintenance of many City of Chickasaw facilities, and fills in for the City Maintenance Department. His dedication and cooperation make Mr. McGuire a valued asset to the City of Chickasaw.
  - (D) 10% special merit increase for Chester Saranthus, Sewer Maintenance Supervisor with the Utilities Board of the City of Chickasaw. Mr. Saranthus is willing to lend a helping hand to any and all departments including the Maintenance Department as the need arises. He is an excellent department head and serves with selfless dedication.

- (E) 10% special merit increase for Lori Shackelford, Chief Financial Officer/Interim Executive Director for the Mobile Housing Board. Ms. Shackelford demonstrated exemplary direction and leadership as Interim Executive Director addressing challenging and complex issues facing the jurisdiction during the course of the year. Her willingness to accept the challenge and serve with due diligence and commitment during the search for a new Executive Director reflects her hard work and dedication to the Mobile Housing Board.
11. The Director reports receipt of a request from Angel Lawson for a supplemental written examination for Fiscal Clerk I. Ms. Lawson was absent for the examination on Friday, April 20, 2018, due to her current employer being understaffed resulting in her not being able to leave on time and arriving late on the date of the examination.
  12. The Director reports approval of the creation of the following jurisdictional positions:
    - (A) Creation of one (1) additional position of Public Service Worker I for the Mobile County Building Maintenance Department,
    - (B) Creation of one (1) additional position of Messenger, part-time, for the Mobile Area Water and Sewer System,
    - (C) Creation of one (1) position of Vector Control Area Manager, part-time, for the Mobile County Health Department.
  13. Have the Board ratify its approval of the request for a continuances filed by E. Ashton Hill, Assistant City Attorney, to postpone the appeal hearing for Tyrone Holley that was previously scheduled for April 26, 2018, and reschedule the hearing.
  14. Have the Board set a date for a public hearing concerning the appeal from dismissal filed by Kerry Carson, former Equipment Operator I with the Water Works and Sewer Board of the City of Prichard.
  15. The Director recommends that the Order of the Board concerning Lisa Cooper be spread fully upon the minutes.
  16. Approval of the following meeting and hearing minutes of the Board:
    - (A) 18-6<sup>TH</sup> meeting held March 6, 2018,
    - (B) 18-7<sup>TH</sup> meeting held March 20, 2018,
    - (C) 18-8<sup>TH</sup> meeting held April 3, 2018,
    - (D) 18-9<sup>TH</sup> meeting held April 17, 2018,
    - (E) 18-2<sup>ND</sup> hearing held April 3, 2018,
    - (F) 18-3<sup>RD</sup> hearing held April 5, 2018,
    - (G) 18-4<sup>TH</sup> hearing held April 19, 2018.
  17. Comments from the Director.
  18. Business items from Board Members.